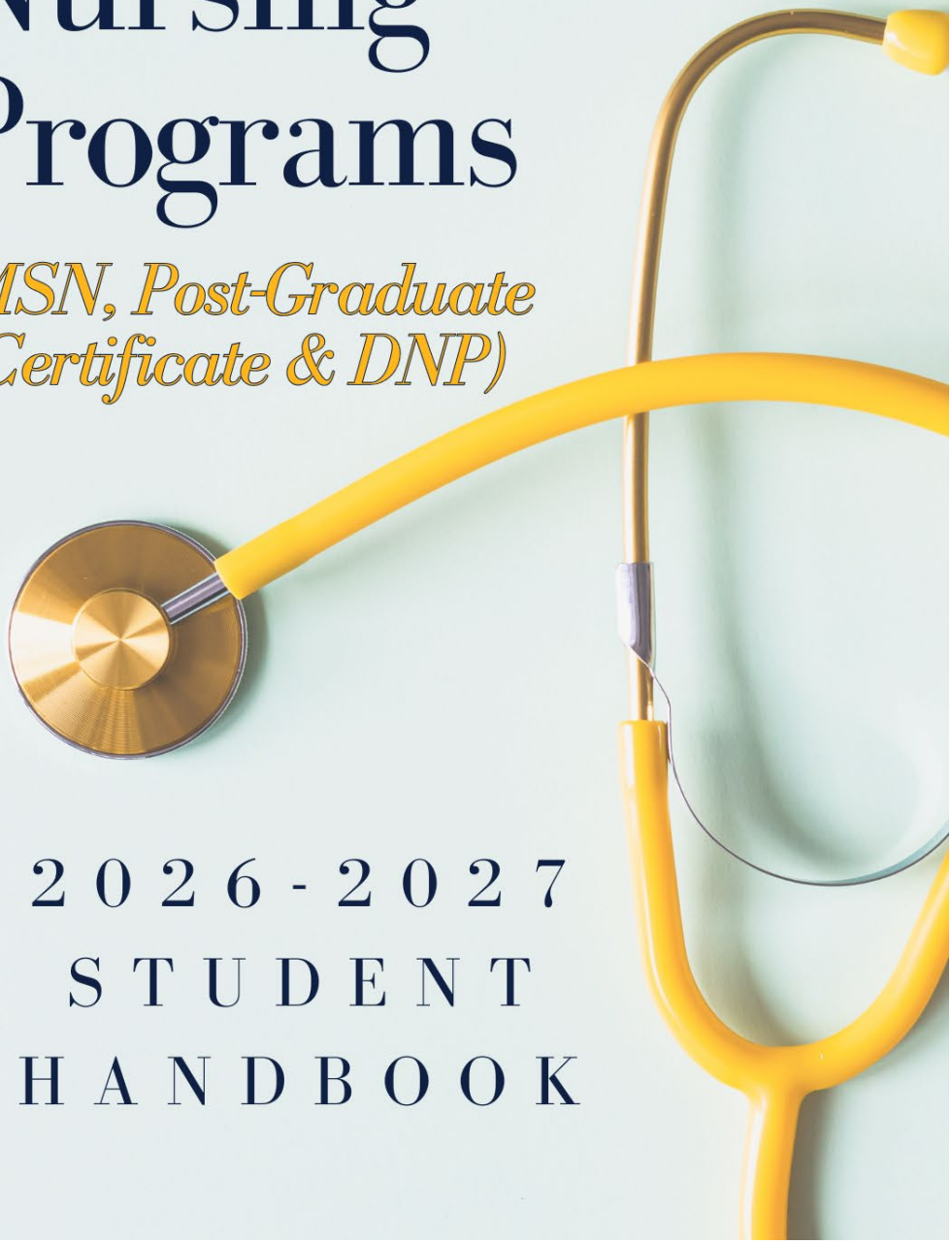
UNC GREENSBORO
School *of* Nursing

Advanced Nursing Programs

(MSN, Post-Graduate Certificate & DNP)



2026-2027 STUDENT HANDBOOK

DNP Student Handbook Template

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Introduction and Welcome

About this Handbook

The University of North Carolina Greensboro (UNCG) School of Nursing (SON) provides this handbook to all students enrolled in any of the Advanced Nursing Education (ANE) Programs as a resource to be used during their graduate studies. The handbook begins with general information applicable to **all** nursing graduate students, followed by specific sections for each program. These sections introduce graduate students to the Concentration Coordinator for their program and provides relevant information for all concentrations.

The handbook is updated annually, and an electronic copy is available on the UNC Greensboro School of Nursing website. Much of the information is linked back to the SON or Graduate School websites.

The information contained in this handbook is for the following Advanced Nursing Education Programs:

- **Master of Science in Nursing (MSN)**
  - Accelerated Master's Program in Leadership & Management (AMP)
  - Family Nurse Practitioner (FNP)
  - Leadership & Management

- **Post-Graduate Certificate**
  - Psychiatric Mental Health Nurse Practitioner (PMHNP)

- **Doctor of Nursing Practice (DNP)**
  - Post-Master's DNP
  - Post-Baccalaureate
    - Adult/Gerontological Primary Care Nurse Practitioner (AGPCNP)
    - Nurse Anesthesia

Accreditation

All nursing programs are accredited by the Commission on Collegiate Nursing Education (CCNE).

At times, information in this Handbook will apply to a *specific concentration* but will be noted as such.

This handbook is tailored to provide essential information for students enrolled in an ANE program. While efforts have been made to ensure accuracy and inclusivity, it may not encompass every policy of the School of Nursing and the University. Students are encouraged to consult the School of Nursing and Graduate School websites for comprehensive resources and policies. Additionally, assigned advisors and the ANE Department Chair are available to offer guidance and support for any required information.

Welcome from the Administrative Team



Hello friends,

UNC Greensboro is a unique place, and I am glad that you found your way here. The UNCG School of Nursing embraces a rich history dating back to its early days as the Women's College. I am proud to be part of the Spartan family as the school's fifth dean of nursing and the first dean of color. Here we are committed to an **inclusive *community***, where diverse perspectives, experiences, talents, learning styles, and backgrounds fuel our extraordinary passion in pursuit of the ultimate goal of providing the best healthcare for patients and their families. We are a team of ***passionate people*** that includes our faculty and staff, and we are educators, scientists, practitioners, advocates, innovators, active-duty service members, veterans, and so much more. We are leaders! Our school is a place to find your way to a meaningful and rewarding career, whether through education or as a member of our team. ***Innovative practices*** are our norm, whether in our research, teaching/learning operations, active learning classrooms, online learning environments, skills and simulation labs, or through partnerships with our more than 700 clinical agencies in the community. All this culminates into our ***extraordinary outcomes***. We have world-renowned faculty who are leaders in the field, staff who are among the best in their areas of expertise, and students who consistently demonstrate great success, such as high graduation rates, high licensure and certification pass rates, and great employment success. UNCG nursing graduates are highly sought after and are leaders in the field of nursing and healthcare.

This year, we are committed to a "Culture of Care" to facilitate student, staff, and faculty wellbeing. We have adopted the theme of "I CARE":

C – compassion
A – compassion needs action
R – reflection (what we learn to improve upon in interactions)
E – energy (it takes work to care, but it yields cultural energy and positivity)

Welcome to the UNCG School of Nursing! I CARE!

Debra J. Barksdale, PhD, FNP-BC, CNE, FAANP, ANEF, FAAN
Dean



Dear Graduate Students,

Welcome to the UNCG SON where you have chosen to take the next adventure in your academic journey. This handbook has been prepared as a resource manual for you so that you will have basic program and concentration specific information at your fingertips to promote your learning and to assist you to succeed in your chosen area of graduate nursing education. Your program faculty and I look forward to sharing your educational journey with you.

Along the journey of graduate nursing education, this handbook will provide a variety of resources to guide your success in the SON and University. Please take time to review the handbook and become familiar with the resources and policies that govern our graduate nursing programs. Even if you are a continuing graduate student, it is a good idea to review the handbook for any updates in resources and policies.

I wish you the best of luck in your nursing concentration. Feel free to reach out to your faculty or my office if you have any questions or concerns. We are here to help and support you! Have a great year!

Yvonne Eaves, PHD, RN
Senior Associate Dean for Academics and Professor
ydeaves@uncg.edu



Welcome, Welcome, Welcome…

It is my pleasure to welcome you to the University of North Carolina Greensboro Advanced Nursing Education (ANE) Programs! We are excited that you have chosen UNCG to obtain your graduate degree. We look forward to working closely with you to help you achieve your goals. Please keep in mind that you have committed to obtaining a higher degree that will require time and commitment to advance your current skill set. I want to assure you that our highly skilled and motivated faculty, Concentration Coordinators, and Administrative Staff are dedicated to assisting you on your journey toward your MSN, Certificate or DNP degree.

The courses are designed to help facilitate your transition to advanced practice and prepare you for your national certifications, academic, leadership, and advanced practice roles. We want you to succeed. If you find you need additional support, reach out to your faculty, Academic Advisor, Concentration Coordinator, or me, your Program Director. We are a team that is here to ensure your ongoing success!

Again, welcome, and I look forward to meeting all of you.

Sincerely,

Wanda M. Williams, PhD, RN, WHNP-BC, CNE, ANEF
Department Chair of Advanced Nursing Education
and Director of Advanced Nursing Programs
Associate Professor

wmwilliams@uncg.edu

Click here for a faculty and administrative support directory.

SON Mission

UNCG School of Nursing transforms lives and communities through excellence in nursing education, research, practice, and service.

SON Vision

Forward Together: Transforming the Future of Nursing

We envision a passionate and collaborative community propelled by opportunity, innovation, and social mobility to improve health outcomes for all.

SON Values

Our Values are EPIC!

Extraordinary Outcomes: We are committed to student success, social mobility, and the advancement of nursing practice and science to improve health for all.

Passionate People – We empower students, faculty, and staff to lead and serve with **integrity, compassion, and an unwavering commitment to excellence** in nursing.

Innovative Practices – We challenge traditional boundaries to create **transformative educational** experiences, **pioneering research**, and **evidence-informed practice**.

Connected Communities – We foster belonging, embrace our community, and advance access to quality healthcare for all.

SON Pillars

Pillar One: Student Success

Ensure Success and Upward Mobility for Students from All Backgrounds

Pillar Two: Research & Creative Activity

Enhance Research Excellence and Creative Activity to Support Discovery and Societal Impact

Pillar Three: Operational Excellence

Achieve Operational Excellence and Responsible Stewardship to Support Our Mission

Academic Calendars

The following information pertains to all ANE concentrations.

Academic Requirements

Grading Scale

Evaluation and Grading. All course assignments are graded according to the following grading scale. Students must receive a cumulative grade of at least **85%** to successfully pass the course.

Letter Grade	Grade Range	Grade Point Awarded
A	100 - 93	4.0
B	92 – **85**	3.0 (*)
C	84 - 77	2.0
F	76 or less	0.0
(*) MUST maintain a cumulative GPA of 3.0 to remain in academic good standing in the graduate program.		

Good Standing. Continuing students must maintain a cumulative GPA of at least 3.0 in all graduate coursework at UNCG to remain in Academic Good Standing.

For Advanced Nursing Clinical Programs *(FNP, AGPCNP, Nurse Anesthesia, & PMHNP)*. Student Progression Policy related to failure of a course, refer to the Clinical Graduate Nursing Programs Student Progression Policy.

Recommending Dismissal

Recommending dismissal of a student from a program is based on failure to maintain academic good standing or has not demonstrated an expected level of performance in academic work, clinical competencies including research tasks, or in other critical areas of professional conduct. At the point of recommended dismissal, the student will not be given additional opportunities to remediate the deficiency. Depending on the circumstances, recommended dismissal might follow a period of academic probation. In other cases, it might not involve probation.

Academic Probation and Dismissal

Any student whose cumulative GPA for all graduate courses falls **below 3.0** will be placed on Academic Probation, effective for the next term during which the student is enrolled.

A student will be academically dismissed from their program and will be ineligible to continue in the Graduate School for any of the following scenarios:

- Probationary status is not removed upon the completion of 9 semester hours after being placed on Probation;
- the student achieves a term GPA **below 3.0** while on Academic Probation;
- the Graduate School determines that it is not possible to return to Academic Good standing within the allotted credit hours for graduation;
- the student meets the criteria to be placed on Academic Probation more than once in the same program;
- the student earns three grades of B-, C+, C, F, or U, or any combination thereof;

- the student earns two grades of F or U.

Graduate School specific policies regarding attendance, distance learning, and student rights and responsibilities can be reviewed at this link: Section I: Academic Requirements and Regulations

Academic Integrity Policy and Student Code of Conduct

The School of Nursing adheres to the Academic Integrity Policy and students are encouraged to review the Student Code of Conduct.

UNCG School of Nursing Policies

Process for Student Concerns and Complaints

The faculty and staff of the UNCG School of Nursing care about our students. We strive to provide the best educational experience possible but understand that concerns can sometimes arise. Below is the process to follow should you have a concern or complaint. The link to the UNCG Academic Regulations and Policies, found in the University Catalog, can be found at

https://catalog.uncg.edu/academic-regulations-policies/

The School of Nursing defines a formal complaint as a written Grade Appeal which is not resolved at the level of the instructor, a written notice of violation of university policy, or an Academic Integrity Board submission verified by filing the academic Integrity Violation Report Form. It is always best to first try to resolve the concern with the person immediately involved. If you have a concern with your faculty member, staff member, or another student, please speak to them first. Usually, concerns can be resolved with a conversation. If your concern arises with a preceptor or other employee of a clinical agency in which you are a student, please inform your faculty member immediately. If the concern involves a nursing classroom, lab, or clinical course, and the concern cannot be resolved by speaking with your faculty member, the next step would be to speak to the course lead faculty. It is best if the concern can be put in writing (an email is fine for this purpose). If your concern is not resolved at this level, the next step would be the Director of your program. If the concern is not resolved at this level, the next step would be to contact the Senior Associate Dean of Academics, and then the Dean of the School of Nursing.

Other Resources for Concerns and Complaints

If you wish to appeal a dismissal or an allegation of unsafe practice in the clinical area, you may appeal to the School of Nursing Appeals Committee. Information about this process can be found on the School of Nursing website under Academic Programs using this link https://nursing.uncg.edu/academics/student-resources/documents-and-forms/

The School of Nursing Appeals Committee does not hear grade appeals. If you wish to appeal a grade, first discuss your concerns with your instructor, and follow the reporting process described in the section “Process for Student Concerns and Complaints. If still unresolved, the link to the University Grade Appeal process is https://aas.uncg.edu/documents/students/GradeAppealPolicy.pdf

If you wish to report sexual misconduct, here is the link to the relevant information: https://cm.maxient.com/reportingform.php?UNCGreensboro&layout_id=8

The Dean of Students Office is also a resource for any student having difficulty. The link to this office is: https://sa.uncg.edu/dean/

(Compiled September, 2019LPL; Revised January 2021)

Unsafe Practice Policy

The nursing faculty of the School of Nursing have an academic, legal, and ethical responsibility to prepare graduates who are competent as well as to protect the public and health care community from unsafe nursing practice. It is within this context that students can be disciplined or dismissed from the School of Nursing for practices or behaviors that threaten or has the potential to threaten the safety of a client, a family member or substitute familial person, another student, a faculty member, or other health care provider. **Any violation of the *nurse practice act* is grounds for dismissal**.

Student Awareness

All students are expected to be familiar with the principles of safe practice and are expected to perform in accordance with these requirements. Within courses, counseling and advising processes, and other instructional forums, students will be provided with the opportunity to discuss the policy and its implications.

Definition

An unsafe practice is defined as:

- An act or behavior of the type which violates the North Carolina Nursing Practice Act, Article 9 of Chapter 90 of the North Carolina General Statutes (NCGS 90-171.37; 90-171.44).
- An act or behavior of the type which violates the Code of Ethics for Nurses of the American Nurses Association.
- An act or behavior (commission or omission) which constitutes nursing practice for which a student is not authorized or educated at the time of the incident.

Investigation & Evaluation of an Unsafe Practice

When an incident occurs which a faculty member believes may constitute an unsafe practice, he/she shall immediately notify the student and instruct the student to leave the clinical setting. The faculty member will notify the Course Lead Faculty, Concentration Coordinator, and/or Program Director in the School of Nursing.

The course faculty, Concentration Coordinator and/or Program Director will investigate the incident within three working days to determine whether there are grounds for believing that an unsafe practice has occurred. If the incident is minor, the faculty member, in consultation with the person named above, may require remedial work or instruction for the student. If the incident is major, or serial in nature, the Program Director will notify the Dean.

The Dean, in consultation with the involved faculty members, will review the student's clinical performance evaluation(s), academic record and potential for successful completion of the major in nursing. Based upon this careful and deliberate review, a decision to reprimand the student, require withdrawal from the clinical course, or to recommend dismissal of the student from the School of Nursing will be made. The Dean of

Nursing will send written notification of the decision to reprimand or to require withdrawal from the clinical course to the student. If the Dean of Nursing recommends dismissal from the School of Nursing, the recommendation will be forwarded to the Vice Provost for Graduate Education for approval and notification of the student.

Should the student wish to appeal the decision, the student will submit a written request to the School of Nursing Appeals Committee. The Dean of Nursing will provide to the Committee the accumulated documentation related to the issue. A request for an appeal should occur within seven working days of written notification of the decision from the Dean of Nursing or the Vice Provost for Graduate Education.

The Appeal Process

The Chair of the School of Nursing Appeals Committee will thereafter notify the student, the faculty member, Course Lead Faculty and Program Director as to the time and place for a hearing to determine whether an unsafe act or behavior occurred and, if so, what resolution to recommend.

The Committee will hold a closed hearing within ten days at which time the faculty member, Course Lead Faculty, and Program Director will be present and will provide documentation and other oral or written evidence regarding the incident. The student will be allowed an advocate/support person at the hearing; however, the support person cannot speak at the hearing and cannot be an attorney.

Following the factual presentation, the Committee will convene in executive session to determine whether an unsafe practice occurred and to recommend a resolution to the incident. The Committee will base its recommendation on the evidence presented at the hearing.

The Committee shall make its recommendation in writing to the Dean and forward pertinent documentation. The Committee may recommend the following remedies: no finding of an act of unsafe practice; a reprimand to the student; or dismissal from the School of Nursing major.

Post Hearing Process

The Dean of Nursing may accept, reject, or modify the Committee's recommendation. The Dean's decision will be made after review of the minutes of the hearing and report to the Committee. If the Dean of Nursing accepts the Committee's recommendation to dismiss the student from the School of Nursing, the recommendation will be forwarded to the Dean of the Graduate School who will notify the student. The Dean of Nursing will notify the faculty member(s) as to the determination. A student who has been dismissed may reapply for admission to the School of Nursing.

Student Procedure for Needlestick or Bloodborne Pathogen Exposure

When there is a parenteral (i.e., needle stick, puncture, or cut) or mucous membrane (e.g., splash to the eye or mouth) exposure to blood or other body fluids, the student is to follow the procedure below.

1. Wash the skin exposure site well with soap and water. Flush eye or mouth with water. Avoid using damaging substances such as bleach. Do not bleed tissue. Rinse well.
2. Inform the Faculty member, who will advise you.
3. Inform the Nurse in charge of the clinical unit.
4. Follow the employee needlestick or bloodborne pathogen exposure protocol/policy of the workplace/institution where the event occurs. Most institutions will arrange to draw and test

source blood and provide de-identified test results to the student at the time of the incident. The student should take these results to a health care provider to be evaluated for potential treatment.

5. Inquire about the need to complete necessary incident or agency reports. Schedule a completion time for these reports with the agency. This may be as soon as possible following the exposure or at a later date, based on exposure risks.
6. The student should obtain medical consultation and evaluation as soon as possible. This could be at the Emergency Department of the health care agency where the incident occurred, at the student's own health care provider, or UNCG Gove Student Health Center (336-334-5340). It is preferable to obtain the medical care/consultation where the event occurs, since time is an important consideration if treatment is necessary, and institutions have access to post-exposure medications and source information that the student's primary care provider or the Gove Student Health Center may not.

Be sure to have as much of the following information as possible available for your health care provider:

- Date and time of exposure.
- Details of the incident: where and how the exposure occurred, exposure site (s) on the student's body; if related to the sharp device, the type and brand of device.
- Details of the exposure: type and amount of fluid or material, severity of exposure.
- Details of the exposure source (obtained from the health care agency where the exposure took place)
    - HIV+, HBV+, or HCV+
    - If HIV infected, stage of the disease; CD4 cell count, HIV viral load, history of antiretroviral therapy & antiretroviral resistance information.
- Details about the exposed student
    - Hepatitis B vaccination and vaccine-response status (titer)
    - Other current medical conditions
    - Current medications and drug allergies
    - Pregnancy or breast-feeding

If the health care agency is unable to provide the student with source blood information, the Public Health Law (NCAC 41A.0203) can compel the screening of the source patient. UNCG Gove Student Health Center should be contacted to perform the necessary blood draw from the source patient. The health care provider caring for the student should provide an order for the lab tests, and a release form for the source individual to complete so the results can be sent to the provider. The student is responsible for any cost related to obtaining the blood specimen and may need to provide insurance information to UNCG Gove Student Health Center.

7. Inquire about the need to complete necessary incident or agency reports. Schedule a completion time for these reports with the agency. This may be as soon as possible following the exposure or at a later date, based on exposure risks.
8. The clinical faculty will notify the nursing program director of the exposure, who will inform the Senior Associate Dean for Academics.
9. The student, with assistance from their clinical faculty, will complete the required form and submit it to the OSHA Trainer for tracking. Neither the clinical agency nor the University is responsible for the cost of the care that is involved in the treatment, management, or surveillance of exposure to blood or body fluids.

Approved 05/2018, revised 07/2026

Clinical Requirements

Clinical Placement

Clinical sites and preceptors will be identified and secured *before* the start of the clinical practice component. Preceptors will undergo a thorough vetting and approval process. Students are expected to maintain professionalism throughout the clinical placement process and during clinical practice, including but not limited to: Arriving on time, communicating effectively, and adhering to professional dress standards (e.g., wearing a lab coat). Students may not refuse a clinical site placement unless they have secured an alternative, appropriate clinical site that has been approved by the NP program director at least two weeks before the start of the semester.

The clinical practicum agreement is established between the UNCG School of Nursing and both the clinical site/agency and the designated preceptor. **Both the clinical site and the preceptor** must be approved by the UNCG School of Nursing prior to a student completing any practicum hours at the site. The School of Nursing is responsible for ensuring that each clinical site is appropriate, safe, and suitable for student learning and does not present a potential risk of harm to students or patients. The School of Nursing has an obligation to protect the safety and well-being of all students enrolled in its programs.

The student **MUST** notify their clinical faculty **immediately** of any issues, changes or concerns related to the clinical site or preceptor. This includes, but not limited to, changes in the preceptor's employment, clinical location, availability, or assigned clinical schedule. The School of Nursing will determine whether the student may continue at the site with another approved preceptor or whether an alternative clinical arrangement is required.

If the preceptor has established a new clinical site, the student may continue completing practicum hours at the new site **once a new** clinical agreement/contract has been fully executed, and not until then. Practicum hours completed at an unapproved site or without the required agreement **will not** be accepted.

Every effort will be made to place students at sites close to their residence, however please note, *the primary placement areas for clinical sites are* ***within a two-hour radius*** **of the UNCG** and Union Square campuses. Students who fail to begin their clinical practice at the designated time or do not report to the clinical site as scheduled may be subject to removal from the program.

It is the **student's responsibility** to respond promptly to all emails *(UNCG emails* ***only*** *will be used)* and other correspondence related to clinical placement and program requirements.

Conflict of Interest

Conflict of interest and compromised objectivity. When a preceptor is the student's direct supervisor, employer, business/contractual associate, the dual relationship creates a potential conflict of interest. The preceptor may have difficulty separating employment responsibilities from educational responsibilities, and the relationship may compromise the objectivity of clinical evaluations. Therefore, a student **cannot** complete clinical hours associated with these relationships.

The purpose of a preceptor is to guide, observe, and objectively evaluate the student's clinical performance. A **direct supervisor or business associate** may have competing interests, including maintaining an employment relationship or protecting an existing business relationship. This creates a risk that evaluations will not be independent and that deficiencies in clinical performance may not be adequately identified or addressed.

Attendance

Classroom and practicum attendance is expected according to established classroom hours and the practicum contract established with clinical agencies. Unexcused absences are unacceptable. It is the **student's responsibility** to initiate a request for make-up work missed because of excused absences. Absences (excused or unexcused) may jeopardize the student's ability to pass the course and progress in the major. *See Vacation and/or Personal Events below.*

The following are excused absences:

- Verified illness of the student or a dependent family member
- Death or funeral in the family
- Court appearance
- Military obligations

Vacations and/or Personal Events

The University's Academic Calendar is posted 3-years out and is publicly available for viewing, therefore we asked that students review the academic calendar to plan personal events and vacations that will *not* interfere with scheduled class times. Absences from classes and/or clinicals that are **not excused** will result in point reduction or grade penalties as described above. **Notifying faculty that you will be on vacation is NOT an excused absence.**

Labs and simulation dates that are critical and essential before a student can be placed in a clinical site must be made up at a date and time scheduled by the faculty and will require additional scholarly assignments. Failure to make-up such sessions and assignments can result in delayed progression or dismissal from the program.

Other

Permission to miss class or clinical for other reasons (personal reasons) is obtained from the instructor on an individual basis. If possible, missed clinical/practicum time will be rescheduled. See Course/Clinical/Practicum Attendance above.

Notification

Students are expected to notify their clinical faculty **and** their preceptor for any absence at least 24 hours prior to the start of class or clinical day. Students should refer to the syllabus of the course regarding any penalties associated with absence or extreme lateness.

Professionalism in the Clinical Setting

Any **inappropriate behavior** at a clinical site may result in removal from the site and/or dismissal from the program. Any violation of the North Carolina Board of Nursing Regulation as a register nurse and/or violation of the *Nurse Practice act* will result in **immediate** dismissal from the NP/anesthesia program.

All students are required to consent to a background check and drug/alcohol screening. Any issues or violations could result in dismissal from the program. The required forms below will be sent from the Clinical Placement Coordinator and must be completed prior to the start of classes.

- Assumption of Risk
- Clinical Clearance Forms

- Immunization Record

Course Substitutions/Electives

If you need an elective or a course substitution, review the Electives or Course Substitution-Graduate Level Course Guide.

Independent Study

Applications for independent study must have the approval of the instructor, the department head or dean, and the Dean of the Graduate School. No more than 15 semester hours of independent study may be included in the plan of study, exclusive of the dissertation. Students may not register for Independent Study as a substitute for existing courses. The student and faculty must notify the ANE Program Director prior to registering for an Independent Study course. The ANE Program Director will make sure sections for the course are added to the student's Plan of Study. Once the section of Independent Study is added to the schedule, two forms must be completed to register for Independent Study (NUR 792).

- Students must complete a Permission to Register for Independent Study form. This form is available online at https://grs.uncg.edu/forms/#1554749460692-6deace4b-4ba5.

    1. The student is responsible for obtaining the signatures of the instructor and the Doctoral Program Director. The Doctoral Program Assistant will submit the form to the Graduate School. Registration for Independent Study is different from registration for other courses. Students do not register themselves for Independent Study during registration. The ANE Program Director or the University Registrar's Office will register the student for the Independent Study once the completed form is received by their office from The Graduate School.

Advanced Nursing Education Programs

Plan of Study & Methods of Course Delivery

A link to Plans of Study outlining the sequence of courses to be taken for each concentration can be found under each concentration section in this handbook. Any deviations from the plan of study must be approved by the student's advisor and the ANE Program Director. Any change to the plan of study may result in a significant delay in program completion.

The plans of study also include the method of delivery for every course. Courses within the ANE programs are offered in several formats – face-to-face courses, fully online (asynchronous or synchronous), or hybrid (alternating between campus and online courses). To maximize use of time, the Post-BSN AGPCNP and MSN-Family Nurse Practitioner programs typically schedule campus courses for a full day, once a week. The Post-BSN Nurse Anesthesia classes and clinicals require full days for most days of the week. The Post-Master's DNP and MSN Leadership and Management concentrations are fully online.

Asynchronous vs Synchronous Online Courses

What is an "asynchronous" class?

An asynchronous class refers to a class where students access course materials—lectures, readings, and assignments—on their own time. Asynchronous courses are **self-directed independent** learning based around your own schedule. There is no set time or date for the class, however, the intent is that students will pick a

day and a time slot for them to access and complete course material each week based on their individual schedules. Students are still required by the University to complete the required credit hours per week to receive full credit for the class. Therefore, in a 7-day week, students need to identify a time and date around their schedule to complete the required weekly activities and assignments for the class.

What is a "synchronous" on-line class?

Synchronous on-line classes or learning refers to courses conducted in real time, with students and instructors attending together at a set designated time, but remotely. In synchronous classes, students interact and engage with the faculty and their classmates as if they were face-to-face, but the class is conducted virtually at a set date and time. *For example,* faculty and students would meet remotely every Thursday evening from 5:00pm – 7:00pm for 15 weeks. Students are required to sign-in every week at the designated time for class lectures and discussions with cameras on. The meeting time for synchronous classes will be indicated within the campus catalog prior to registering for the class, similar to traditional face-to-face classes.

Registration

Prior to the beginning of each semester, students have the opportunity for early registration for course enrollment. Registration dates can be found here: https://reg.uncg.edu/registration/. To register, you must have your student ID and personal ID as well as an advising code for each registration period. All registration, including drop/add, is conducted online. The generic advising code changes each semester. Students are encouraged to contact their advisors before registering for courses. The Registrar's Office sends emails to all students reminding them of registration periods.

Students can also contact their concentration's Administrative Support Specialist for assistance with or for information about registration including their individual advising codes. Matriculating students are guaranteed a seat in their required courses if they have followed the registration procedures and adhered to the course timing in the plan of study. If a student does not take a required course during the semester it is listed in the plan of study, completion of the program may be delayed.

Health and Certification Requirements

IMPORTANT: The School of Nursing requires that all nursing students have health insurance coverage. Criteria for all undergraduate and graduate students to be eligible for the Student Health Insurance Plan include:

- Enrolled in a BSN, MSN, DNP, or PhD degree program at UNCG.
- Enrolled in at least 3 hours of nursing courses.

A student who meets the above criteria must:

1. Enroll in the Student Health Insurance Plan each semester prior to the beginning of the semester.

OR

2. Prove you have outside health insurance each semester by submitting an on-line waiver to Student Blue that shows evidence of existing creditable health coverage, or later you will be enrolled into the Student Health Insurance Plan by default and the premium will remain on your student account.

Student Research and Graduate Assistantships

The School of Nursing offers research and graduate assistantships; some assistantships are matched with tuition waivers. These assistantships involve working with faculty in scholarly or other endeavors for ten, fifteen, or twenty hours per week during the academic year. Students working for ten or more hours per week qualify for health insurance coverage. Requests for applications for assistantships may be obtained from the Doctoral Program Assistant (phone #) 336-334-5289) and should be sent to the Doctoral Program Assistant by April 15th to be considered for the following year.

Internal Transfers

Because the Family Nurse Practitioner (**FNP**) program is a competitive, capacity-limited specialty, a formal process is necessary to review transfer requests from students admitted to the Adult-Gerontology Primary Care Nurse Practitioner (**AGPCNP)** program, particularly during the first semester of enrollment.

Students are strongly encouraged to carefully consider their specialty selection before accepting admission. Admission to the AGPCNP program **does not** guarantee approval to transfer to the FNP program. All transfer requests are subject to review and approval based on the student's eligibility and space availability. **Transfer requests are not guaranteed to be approved.**

Formal Transfer Progress

Step 1: Written request: Student will be required to submit a formal transfer request identifying the proposed program, rationale for the change, and anticipated graduation timeline.

Step 2: Academic review: Students must be in good standing (with a minimum GPA of 3.0), complete at least one semester in their current track, and complete any prerequisite requirements to be considered for an FNP slot. Meeting the academic eligibility requirements **does not** guarantee approval of a transfer.

Step 3: Faculty and program review: The program director, in consultation with designated faculty, determines whether the student meets admission and progression requirements and **whether space is available**. Transfer approval is also contingent upon the ***availability of clinical placement*** openings, as ***clinical capacity is a primary factor*** in determining whether the FNP program can accommodate an additional student(s).

Step 4: Written degree plan: Map accepted credits, outstanding requirements, clinical hours, required specialty courses, expected completion date, and any financial aid or scholarship implications.

Step 5: Formal approval: If approved, document the decision and update the student's official program of study. The student and the program director need to sign and date the new plan of study.

If the transfer request is **not** approved, the student may withdraw and apply to the FNP program. Their application will be considered alongside those of all other applicants, and **admission is not guaranteed.**

Please review The Graduate School Transfer policy.

Below will start specific information and requirements for each concentration.

Master's in Nursing (MSN) Programs

MSN Leadership & Management



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General Information

Advisors

An academic advisor is assigned to master's students upon admission to the graduate program. In most cases, the advisor is a graduate faculty member who has a similar academic focus. The advisor will provide academic guidance for the student throughout the program of study.

Due to North Carolina law and other rules governing nursing education practice as well as state laws governing education delivery in every state, it is your responsibility as the student, to inform your academic advisor immediately if you do not currently live in North Carolina or if you move your actual residence (not necessarily your "legal residence") during the program. Depending on where you live, this may affect your ability to complete the program. An additional tuition fee is applied to a student who resides outside of NC and is a legal resident of NC, or one who resides outside of NC and is not a legal resident of NC. Out of NC or out-of-state tuition charges will be applied in these circumstances.

Access MSN program's Plan of Study here.

The School of Nursing offers a graduate concentration in Nursing Leadership & Management leading to the Master of Science in Nursing (MSN) degree. The program is completely online asynchronous, designed for working registered nurses. There is a **required** on-campus, face-to-face orientation in August prior to the beginning of the classes for all new incoming students. Notification of the specific orientation date will be sent to you by June.

Post-Baccalaureate Certificate Program provide the opportunity for Baccalaureate-prepared registered nurses to further their knowledge in Nursing Leadership & Management. All courses are offered online and are designed for working professionals.

MSN Leadership & Management Student Program Goals

1. Perform as advanced nurse clinicians, educators, or administrators according to standards of practice.
2. Assume leadership roles in promoting quality nursing and healthcare regionally and globally.
3. Utilize evidence to improve nursing practice and healthcare outcomes.

MSN Leadership & Management Learning Outcomes

1. Apply knowledge of self, uniqueness of individuals, families, groups, and communities, in their environment.
2. Analyze the impact of the environment on persons in a variety of settings.
3. Apply an advanced body of knowledge and skills in nursing management, nursing education, or clinical nursing practice to diverse individuals in a variety of settings to promote health.
4. Appraise the influence of the wellness, illness, disease, and dysfunction components of health upon specific target populations of individuals, families, groups, and communities.
5. Evaluate applications of the inquiry process to nursing practice to promote high quality, safe, and effective care.
6. Demonstrate the art of caring in the specialist's role of nurse educator, nurse manager, or nurse clinician.
7. Practice as a nurse specialist in promoting the well-being of diverse individuals in a variety of settings.

Student Academic Progression

The MSN Nursing Leadership & Management program can be completed within 2 years from the time of entry (6 semesters). A part-time plan of study is 8 semesters.

MSN Family Nurse Practitioner (FNP)



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Access the FNP program's Plans of Study here.

The FNP concentration has both full and part time plans of study. There is a required orientation in August prior to the beginning of the classes that students must attend. Notification of the specific orientation date will be sent to you at least four weeks in advance. For the first year both FNP and AGPCNP students will take classes together when possible due to the overlap in general NP skills and knowledge. Courses specific to the various specialty will be delivered separately.

Full-time students will begin clinicals during their 2nd semester of study. Prior to the start of direct care clinical experiences, students must have passed courses in Advanced Health Assessment and Diagnostic Reasoning – NUR 713 and NUR 713L, Pathophysiology – NUR 708, and Health Promotion, Disease Prevention, & Population Health – NUR 810. During the Health Assessment and Diagnostic Reasoning Skills lab, students will participate

in simulation exercises, practice skills, and must demonstrate competency in performing a head-to-toe physical assessment, and pass skills checkoffs.

MSN FNP Student Learning Outcomes:

1. Evaluate evidence-based and best practices to design, manage, and evaluate comprehensive person-centered care that is within the regulatory and educational scope of practice with emphasis on primary, rural healthcare and gender affirming care.
2. Apply an advanced body of knowledge and skills in nursing practice to diverse individuals across the lifespan in a variety of settings to promote health.
3. Appraise the influence of the wellness, illness, disease, and dysfunction components of health upon individuals, families, groups, and communities.
4. Evaluate evidence that may be applied in nursing practice to promote high quality safe and effective care.
5. Practice as an advanced practice nurse to promote the well-being of individuals, families, groups, and communities in a variety of settings.

Student Academic Progression

The FNP-MSN program can be completed within 2 years (5 semesters) full-time; the part-time plan of study can be completed in 3 years (7 semesters). Students must complete their degree from the point of entry within 5 years.

Post-Graduate Certificate Program

Psychiatric Mental Health Nurse Practitioner Post-Graduate Certificate (PMHNP)



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Access the PMHNP program's Plan of Study here.

The Psychiatric Mental Health Nurse Practitioner (PMHNP) Post-Graduate Certificate is for **current Nurse Practitioners (NPs)** who are interested in specializing in psychiatric and mental health care. It is designed to be completed in 4-semesters beginning in the fall semester and ending in the fall semester of the next year.

The PMHNP Post-Graduate Certificate requires a minimum of **23 credit hours and 510** supervised clinical hours focused on psychiatric-mental health nurse practitioner practice. A **gap analysis** is conducted to identify

any deficiencies in an applicant's prior education and clinical preparation relative to PMHNP certification requirements. The results of the gap analysis are used to determine any additional coursework or clinical experiences needed to ensure graduates meet eligibility requirements to sit for the PMHNP national certification examination.

PMHNP Preceptor Selection

Before selecting a preceptor for clinical, please use this checklist to ensure your preceptor and site meet program expectations and will support your clinical learning outcomes.

Preceptor Qualifications

- Preceptor is a licensed Psychiatric Mental Health Nurse Practitioner (PMHNP), MD, DO, PA, CNS, LCSW, Counselor, or Therapist. Please use the graphic below to understand the degree to which each preceptor type is recommended to help you achieve clinical objectives in the courses:
- Preceptor has at least **one year** of experience in clinical psychiatric practice.
- Preceptor agrees to actively supervise, mentor, and evaluate the student during the clinical experience.
- Preceptor is available and accessible for clinical guidance and feedback throughout the rotation.

Meeting Certification Competencies Requirements

To ensure students achieve the clinical learning objectives for each course and *meet national Psychiatric-Mental Health Nurse Practitioner (PMHNP) certification competencies*, students are expected to complete clinical experiences with a variety of qualified preceptors. Exposure to both **medication management** and **psychotherapy** allows students to develop the **comprehensive** knowledge and skills required for independent PMHNP practice. While psychotherapy experiences are an essential component of the curriculum, the PMHNP role encompasses both psychiatric assessment, diagnosis, psychopharmacologic management, and evidence-based psychotherapeutic interventions. Therefore, the majority of clinical hours should occur with medication management providers who integrate these competencies into patient care:

Clinical Course	Required Hours	Clinical Requirements
NUR 678	30 hours	**All** 30 hours may be spent with **either** a med management or therapy-only provider.
NUR 690	240 hours	50% (**120 hours**) may be spent *with a therapy-only provider* (Psychologist, LCSW, LPC, LMFT). The other **50% (120 hours**) **should be** with a med management provider. A med management provider is **preferred** in this course.
NUR 693	240 hours	50% (**120 hours**) may be spent *with a therapy-only provider* (Psychologist, LCSW, LPC, LMFT). The other **50% (120 hours) should be** with a med management provider. A med management provider is **preferred** in this course
Total hours	**510 hours**	*The ANCC requires a minimum of **500** faculty-**supervised** clinical hours within the PMHNP program to be eligible to sit for the Psychiatric-Mental Health Nurse Practitioner (PMHNP-BC) certification examination.*
Note: Only **50%** of total clinical hours can be **telehealth** hours = **255 hours max.** Must be differentiated in Medatrax		

To Avoid Conflict of Interest

A nurse practitioner (NP) in the PMHNP certificate program **may not** complete clinical hours with a preceptor at a site where they are employed or with whom they have a business relationship. Students **may not** be precepted by their direct supervisor. These arrangements create potential conflicts of interest that may compromise professional role boundaries, objective evaluation of clinical performance, and the integrity of the clinical education experience.

If a student is found to be completing clinical hours under the supervision of their direct supervisor or a provider with whom they have a business relationship, those clinical hours **will be voided** and **will not** count toward course requirements (*Attest-Conflict of Interest). Additionally, the student may face disciplinary action, up to and including dismissal from the program, in accordance with applicable university and School of Nursing policies.

Clinical Site Requirements

- The site provides psychiatric services across the lifespan (children, adolescents, adults, and older adults). If the site does not, please note that you must see patients across the lifespan as a completion requirement for the program.
- The site allows the student to conduct comprehensive psychiatric evaluations and develop treatment plans.
- The student will be able to assess patients individually, progressing toward increasing independence with minimal supervision as competence develops.
- The site provides opportunities to observe and participate in follow-up visits and medication adjustments.
- The setting allows for interdisciplinary collaboration (e.g., with therapists, nurses, social workers, or physicians).
- There are a variety of psychiatric diagnoses and presentations available for the student to encounter.
- The site complies with HIPAA and confidentiality standards and has space for private patient interactions.

Learning Environment

- The preceptor and site are willing to complete necessary documentation in Medatrax (or program-specified system).
- The preceptor supports progressive skill development, allowing for increasing autonomy as the student demonstrates competency.
- The site culture promotes professional growth, reflection, and feedback.
- The student will have adequate clinical hours to meet course and program requirements.
- There are no conflicts of interest (e.g., preceptor is not a relative or close personal acquaintance).

Final Review

- I have discussed this potential site and preceptor with my faculty supervisor.
- The preceptor understands and agrees to the program's expectations.
- The site provides the learning experience necessary to meet PMHNP clinical competencies.
- The student is responsible for notifying clinical faculty of any concerns or issues with clinical site and/or preceptor.

Doctor of Nursing Practice (DNP) Programs

DNP Student Program Goals

The Doctor of Nursing Practice (DNP) degree offered by UNC Greensboro School of Nursing prepares graduates to analyze systems of care and provide transformational leadership that will improve patient safety, quality of care, and implement evidence-based and culturally competent care practices. Graduates from this program will be able to interpret and apply research findings to practice settings, determine and measure system and population outcomes, manage information systems, and use appropriate technology for health and risk communication. Our goals are to contribute to the advancement of the discipline and profession of nursing, to lead in the delivery of optimal health care and patient advocacy, and to appraise evidence to improve nursing practice and health care outcomes.

DNP Program Outcomes

1. Use advanced knowledge and skills to lead change in complex clinical practices and healthcare delivery systems.
2. Address healthcare resource gaps in care for the underserved, uninsured, vulnerable, and geographically isolated.
3. Advocate for equity and lead systemic-level change through policy, care delivery enhancements, and population-influencing interventions.
4. Advance nursing through ongoing development, educating others, and serving as social justice advocates for health and well-being.

The AACN Essentials outline the necessary curriculum content and expected competencies of graduates from baccalaureate, master's, and Doctor of Nursing Practice programs. Immersion hours should be based on the sub-competencies of the Essentials.

I. Scientific Underpinnings for Practice

II. Organizational and Systems Leadership for Quality Improvement and Systems thinking

III. Clinical Scholarship and Analytical Methods for Evidence-Based Practice

IV. Information Systems/Technology and Patient Care Technology for the Improvement and Transformation of Health Care

V. Health Care Policy for Advocacy in Health Care

VI. Interprofessional Collaboration for Improving Patient and Population Health Outcomes

VII. Clinical Prevention and Population Health for Improving the Nation's Health

VIII. Advanced Nursing Practice

(The American Association of Colleges of Nursing (AACN), The Essential, 2021.)

Scholarly Immersion Hours

A student must acquire a minimum of **1000** practicum hours to obtain a DNP degree. Therefore, 300 immersion/project hours will be obtained from the student's DNP project work and the NUR 890 course series (other immersion activities such as attending a conference, community engagement opportunities, scholarly

presentations/publications). These hours must be recorded in **Medatrax** and students must indicate what sub-competencies the activity relates to.

Please use the DNP Scholarly Project Hours and/or Immersion Hours Worksheet to record and maintain your scholarly immersion hours, prior to recording them into Medatrax.

DNP Project

Although DNP projects are *not* considered research, but quality improvement or evidence-based practice projects must follow research guidelines of the SON Research Office and the University's Office of Research Integrity as well as IRB approval from the site.

DNP Projects are designed for DNP students to immerse themselves in a specific nursing/health care problem or topic of interest and use the knowledge and skills gained during their coursework and clinical experience in designing and completing the DNP project. The student designs a project by carefully identifying the problem, reviewing relevant literature, identifying the purpose and aims, developing a methodological approach and analytic plan, and conducting the project in collaboration with your DNP Project Advisor and the on-site mentor. Your end results should suggest recommendations for practice and, if appropriate, future research. The student formally disseminates the results of the DNP Project by the end of the third year in a scholarly paper, detailed case study, and/or a poster presentation.

CANNOT be done as DNP Projects:

1. **A research study** – must implement, **not** generate new knowledge.
2. **Integrative and systematic reviews** alone **do not** provide opportunities for students to develop and integrate scholarship into their practice.
    - **In-service** or Education Only - the evidence shows that in-services alone are not effective in bringing about a change in practice.
    - All DNP projects must demonstrate *implementation* in the appropriate arena or area of practice.
3. Development of a Policy or Procedure
    - There is no well-established reliable and valid evaluation tool that can be used systematically for policies and procedures.
4. Nursing Education
    - Projects that are limited to the academic educational process or improving student learning do not align with the AACN Essentials because the DNP is a practice doctorate emphasizing real-world implementation of evidence into practice. The DNP Project should not focus on the educational processes, academic curriculum, or educating nursing students.
    - The target population for a DNP project **cannot** be nursing students.

Why not? DNP projects must provide a more **direct link to patient outcomes** than education provided to nursing students. The **DNP is a practice degree**, and education is not considered an advanced practice specialty in nursing.

The 890 series will provide more details regarding the DNP Project. The DNP project spans three semesters (890A, 890B, & 890C), during which DNP Project Advisors will collaborate closely with students to guide them through the development, implementation, and completion stages.

The DNP Projects are guided by a Project Team which will consist of the DNP students, the DNP Project Advisor, and a Site Champion or Supporter (often from outside the University and may be the contact person at the site of the project or an expert in some area of the project). Once a potential site is identified by the student it must be approved by the student's DNP Project Advisor or course faculty of 890A. A site support letter for the project is required...on-site letterhead with an original signature.

The graduate process requires an updated plan of study showing all courses completed including grades, and a Graduate School Doctoral Degree Certification & Audit form prior to expected graduation date. The DNP Administrative Support Specialist will initiate this review and will contact the student for assistance with signatures and updated information. Completed forms will be reviewed and signed by the DNP Program Director and sent to the Graduate School.

UNCG Institutional Review Board (IRB)

The UNCG Institutional Review Board (IRB) must review and approve DNP projects **prior to** the beginning of the project. If your site requires IRB approval, then that must be obtained prior to submitting to the UNCG IRB. The IRB must also review and approve all revisions, modifications, or amendments to project protocols before any changes are implemented. This is an online application on the University OIT IRB website. Information, forms, and procedures are also on the IRB website: http://integrity.uncg.edu/. (Also see https://integrity.uncg.edu/institutional-review-board/ for more details on IRB procedures and forms.)

Use of Generative Artificial Intelligence (AI)

Doctor of Nursing Practice (DNP) education is designed to prepare advanced practice nurses and nurse leaders to function as independent, evidence-based clinicians, scholars, and leaders who can critically evaluate information and make informed decisions that improve patient and population health outcomes. Although artificial intelligence (AI) can be a useful educational tool, DNP students must **first develop the ability** to think critically, analyze evidence, synthesize research, and formulate scholarly conclusions **independently of AI.**

Generative artificial intelligence (AI) tools may **support** learning, scholarship, and professional development when used responsibly and in accordance with the University, program, course, and research requirements. Because doctoral education requires the development and demonstration of independent scholarly thinking, students are responsible for ensuring that work submitted under their name reflects **their own** intellectual contribution, scholarly judgment, and understanding.

AI tools may be used for appropriate scholarly support, such as brainstorming, developing search terms, organizing ideas, or improving the clarity of writing, when such use is permitted by the course faculty or program director. AI should not substitute for the student's own critical thinking, interpretation, synthesis of the literature, or scholarly judgment.

Students must **disclose the use of generative AI when it contributes to submitted scholarly work** and comply with applicable requirements for acknowledgment or attribution. Students remain fully responsible for the accuracy, originality, citations, analysis, and integrity of all submitted course or dissertation work, including content developed with AI assistance. Any work submitted for presentation or publication must comply with author guidelines concerning the use of AI. Students should also retain documentation of generative AI use, including relevant prompts, responses and conversation transcripts. This documentation may be requested by course faculty, dissertation chairs, or committee members.

Students **must not enter** protected health information, identifiable or confidential research data, proprietary information, unpublished work belonging to another person, or other sensitive information into generative AI systems unless specifically authorized under applicable University policies, research requirements, and/or data use agreements. AI must not be used to complete another student's work or to perform peer-review responsibilities assigned to the student.

Additional or more restrictive expectations for AI use when appropriate to the learning objectives or scholarly work may be implemented. Students should clarify expectations before using AI when requirements are uncertain.

Governing Authority: This policy operates under the UNCG School of Nursing and does not replace the UNCG Academic Integrity Policy and the UNCG Graduate School Bulletin.

Faculty may initiate an inquiry based on stylistic inconsistency, uncharacteristic shifts in voice or sophistication, unverifiable or fabricated citations, structural signatures of AI output, version-history anomalies, or any other reasonable indicator. **AI-detection software output alone will not be used as the sole basis for a finding.**

Inquiry process: The faculty member will meet with the student, and the student must be able to explain their reasoning, walk through their sources, discuss their argument without notes, or produce drafting evidence.

Consequences:

Occurrence	Minimum Outcome
First violation	Grade of zero on the assignment; required meeting with course faculty and the DNP Project Advisor. A written report will be filed with the Dean of Students under the Academic Integrity Policy
Second violation	Failure of the course; formal academic review of continued standing in the program
Violation during comprehensive examination, qualifying paper, or dissertation	Referral for dismissal from the DNP program
Violation involving PHI or protected data	Immediate referral to the UNCG IRB and Office of Research Integrity, in addition to the above

All findings are processed through the UNCG Academic Integrity Policy, including the student's right to appeal. AI may support learning, but it must not substitute for the student's demonstrated achievement of DNP-level scholarly and clinical competencies.

Scientific Integrity

Ensuring Scientific Integrity is expected by all students, staff, and faculty members. This includes the appropriate conduct of studies, protection of human subjects, financial disclosure, conflict of interest, storage and use of data, and authorship and ownership issues. SON Guidelines for Authorship and ownership are discussed in a later section. Additional federal and UNCG policies apply as noted throughout this section and

on the UNCG website. Additional oversight is provided by various School and University committees, as well as funding and state or federal agencies.

Data Safety Monitoring

The UNCG Compliance Officer coordinates Data Safety Monitoring. The UNCG IRB and the SON Research and Scholarship Committee assist with safety and compliance monitoring to ensure adherence to approved DNP project procedures and consent procedures, security of data, protection of subject confidentiality, and provision of appropriate protections to subjects.

Authorship & Ownership

These guidelines are to assist faculty, students, staff, and other persons in the assurance that credit and acknowledgement of effort and responsibility for DNP projects, research, scholarship, and creative activity, especially for funding, publications, and patents, are appropriately assigned.

DNP projects, scholarship, and creative activities are becoming an increasingly collaborative activity with both faculty, staff, students, consultants, and agency personnel involved in the initiation, conduct, and evaluation of projects. The dissemination and legal ownership should also reflect such collaboration.

Several published guides that provide insight into decisions of authorship and ownership can be reviewed here: For Authors: Copyright and Scholarly Communication.

Publication Credit

Authorship is reserved for persons who receive primary credit and hold primary responsibility for a published work. This encompasses not only those who do the writing, but who made substantial scientific contributions to the DNP project. Substantial contributions may include formulating the problem or hypothesis, structuring the design, organizing and conducting the statistical analysis, interpreting the results, or writing a major portion of the paper. Those who contributed in ways such as suggesting or advising about analysis, collecting or entering data, modifying or structuring computer programs, and recruiting participants, or obtaining access to data or animals may not be listed as authors. However, combinations of these and other tasks may constitute or justify authorship.

Adult/Gerontological Primary Care Nurse Practitioner Concentration Post-Baccalaureate (AGPCNP)



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Access the AGPCNP program's Plans of Study here.

The Post-BSN DNP Adult/Gerontological Primary Care Nurse Practitioner (AGPCNP) concentration is for individuals with a minimum of a BSN who wish to advance their career and practice in the outpatient setting with patients ranging in age from adolescents (12-year-olds) to older adults.

The Post-BSN DNP Adult/Gerontological Primary Care Nurse Practitioner (AGPCNP) concentration is designed to be completed in 3 years (8 semesters) beginning in the fall semester and ending in the spring semester of the third year. The concentration requires a minimum of 68 credits, 780 to 840 clinical/practicum hours. Clinical/Practicum hours must be completed in the semester when the competencies are mastered. Therefore, front-loading of clinical hours prior to the scheduled coursework is prohibited. "Front-loading" is described as completing a large portion of the clinical hours before or at the beginning of the semester. We secure clinical placements at a variety of facilities. See Clinical Section above.

Students may request an individual National Provider Identifier (NPI) number for billing at any point in time during the program. An NPI number is required to receive funding or stipends.

Graduates will have the option to take one of the two National Board Certifications for Adult-Gerontology Primary Care Nurse Practitioner Certification: ANCC or AANPCB

Nurse Anesthesia Concentration Post-Baccalaureate (SRNA)



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Access Nurse Anesthesia program's Plan of Study here.

The Nurse Anesthesia concentration is designed to be completed in 9 semesters beginning in the fall semester and ending in the summer of the third year. In 2024 the entry and exit for this plan of study moved to May. The concentration requires a minimum of 107 credits and 3,060 advanced practice clinical hours. All students must log completion of a minimum of an additional 300 hours of work on the DNP project/immersion activities based on the AACN Essentials using the DNP Scholarly Project Hours and/or Immersion Hours Worksheet. These hours may come from meetings with project sites, publications and/or presentations, as well as interprofessional and health policy activities. These hours must be recorded in Medatrax. More details will be available in your NUR 890 course series. These hours must be verified by your DNP Advisor, faculty of the course, and Site Champion/Supporter.

All degree requirements must be met within seven academic years of initial enrollment. In addition to courses required for the degree program, students may enroll in independent study courses to enhance their program of study. No foreign language is required.

The COA requires nurse anesthesia students to adhere to additional guidelines. To view additional guidelines; click here to access the ***Nurse Anesthesia handbook.***

In addition to UNCG's Student Code of Conduct, Nurse Anesthesia students must also adhere to the American Association of Nurse Anesthesiology (AANA) Code of Ethics for CRNAs.

For Advanced Nursing Clinical Programs *(FNP, AGPCNP & Nurse Anesthesia only)*. The student Progression Policy related to failure of a course, can be found at this link Clinical Graduate Nursing Programs Student Progression Policy.

Post-Master's DNP Concentration
Developing Practice and Systems Leaders



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Access the Post-Master's DNP program's Plans of Study here.

The Post-Master's DNP is designed to be completed in 4-semesters beginning in the fall semester and ending in the Fall semester of the next year.

The Post-Master's DNP requires a minimum of 30 credits and 1,000 advanced practice hours. All Post-Master's DNP students must graduate with a minimum of 1000 practicum/immersion hours. The 1,000 hours are obtained by combining the clinical hours obtained in a person's previous master's program plus the 300 hours obtained from the student's DNP scholarly project hours and/or immersion hours. Students needing more hours upon admission to the Post-Master's DNP program will need to register for NUR 789.

Students with an MSN in Nursing Administration (or equivalent degree) will be awarded 700 practicum hours as credit for documented Nurse Executive certification they have earned (certification must be current) from ANCC or AONL (e.g., NE-BC, NEA-BC, Executive Nursing Practice). Information about qualifications for these hours and how to document the accepted National Certifications can be found in the DNP Practice/Immersion Hours Policy.

All students still must complete 300 scholarly project/immersion hours to complete their DNP degree (for example: if a student enters the program with more than 1,000 hours from their MSN program, they still must complete 300 DNP scholarly project hours and/or immersion hours to complete their DNP degree.)

The 300 hours associated with the DNP project hours and/or immersion hours must be recorded in Medatrax. All scholarly activities related to immersion hours must be recorded using the DNP Scholarly Project Hours and/or Immersion Hour Worksheet.

NUR 789 Doctor of Nursing Practice Advanced Practicum (1-6)

Post-masters DNP students who lack the required practicum hours upon admission to the Post-master DNP program will be required to register for NUR 789.

All degree requirements must be met within ***seven academic years*** of initial enrollment.

Off-Site Building Information

Union Square Campus *(for MSN-FNP, DNP-AGNP & DNP-SRNA only)*

All campus classes are held at the Union Square Campus (USC) unless special circumstances intervene. Parking does not currently require a tag or cost, but some days overflow to the church parking lot across the street on the east side may be necessary for students and faculty. The back side of that lot on Arlington St. can be used except Sundays and Wednesday nights. Access is by walking through the small park adjacent to the USC building. All students are advised to exercise precautions and go to their cars in groups, especially after dark.

Network Access to Internet

We STRONGLY encourage students to use EDUROAM for all devices. If too many people are on the USC guest access, the system will crash due to lower bandwidth.

Building Hours

Building hours at USC are from 7am - 8pm, Monday - Friday. Notify the security desk if you plan to be in the building past 7pm. Entry is only by two front doors on the east and west sides of the building. Do not block open doors nor let people in the back doors.

If you have questions or IT needs, the building staff information is posted throughout the building, and they are available to assist you. Mrs. Akila Hardy-Cole is the UNCG staff person assigned to USC and the DNP program (Room 254Q).

Union Square Campus Building Rules

1. **NO** food or drink in any clinical laboratory or simulation spaces (This includes the debrief rooms.) **NO EXCEPTIONS!!!**
2. Limited food (non-spill/non-greasy) and drink (hard covered) are allowed in classroom spaces.
3. Each school/agency is to inform all persons of these policies and assist with enforcement.
4. It is the responsibility of faculty and students to straighten clinical laboratory, classroom, and other spaces after use; clean any spills, and place refuse, trash, and hazardous waste in the appropriate containers.

Furniture rearranged for class/meeting should be returned to the original set-up and should not be moved from one room to another.

5. Each agency or school will determine access and key distribution for their faculty and staff. Not all faculty and staff will receive keys.
6. You are not to share your keys with anyone, and you are not to make copies. If keys are lost, you may have to pay for the replacement of locks. The Union Square management staff will have papers for you to sign to receive your keys. Please take your appropriate school or agency ID with you to pick up your keys.
7. Please make sure you keep all spaces locked when not in use.
8. Lock your valuables in the offices. There are ample filing cabinets and locked drawers for course faculty.
9. Students should keep valuables with them or in the lockers.
10. NO students are allowed in the faculty conference room or faculty lounge per agreement of all lease agencies and schools.
11. Student study, lounge, and eating facilities (vending, microwaves, coffee, etc.) are on the East front of the building's first floor. A refrigerator is in the first-floor space, open to all, and emptied (all things thrown away) at 2pm on Fridays.
12. Students needing use of AV equipment in the classrooms (i.e., study groups/presentations) should contact their instructor or IT staff for set-up.

****The building is used by many agencies and schools for classes, workshops, and testing during the day and evening. Please inform students of the need to maintain appropriate decorum and noise levels, care of furniture and equipment, and appropriate disposal of hazardous waste and trash.**

**This building cannot be used for business purposes outside of the schools' and agencies' leasing agreements.

**NOTE: There are fire alarms and bathrooms throughout the facility.

(Updated 8/6/2018)

Other Important Links

ANE Test Taking Policy

Student Appeal Process

Graduate Policies

Graduation Resources

Graduation Application

Commencement Participation Policy

Student Resources

APA Style Tutorial

Canvas

Computing Accounts

Counseling & Psychological Services

Financial Aid & Scholarships

Information Technology Services (6-TECH)

Jackson Library

Scholarship Universe (UNCG)

Scholarships (Nursing)

SON Student Organizations

Spartan Email

Spartan Safe (Emergency Alerts)

Student Organization Guidelines

Documents and Forms

Declare of Change Concentration

Deferral of Admission/Change of Term

Disruptive Behavior Policy

Leave of Absence

Masters/Certificate Student Request for Transfer Credit

Request to Change Catalog Term

Student Travel

Directories

UNCG Phone Directory

School of Nursing Program Phone Numbers

- Doctor of Nursing Practice (DNP)
  - Adult Gerontology Primary Care Nurse Practitioner
    336-315-7410
  - Nurse Anesthesia
    336-334-4788
  - Post-Master's
    336-315-7410
- Post-Graduate Certification
  - Psychiatric Mental Health Nurse Practitioner
    336-334-3701
- Master of Science in Nursing (MSN)
  - Family Nurse Practitioner
    336-334-3701
  - Leadership & Management
    336-334-3701
  - Prelicensure Entry-MSN
    336-334-4904
- Doctor of Philosophy (PhD)
  336-256-1024
- Registered Nurse to Bachelor of Science in Nursing (RN-BSN)
  336-334-5617
- Bachelor of Science in Nursing (BSN)
  336-334-5400
- Veteran Access Program
  336-256-1024

Emergency Phone Numbers

SON Website

APPENDICES

Research Scholarship Guidelines

Sexual Harassment Policy

Social Media Policy